

BASEBALL/SOFTBALL SCHEDULING POLICIES

OBJECTIVE: To provide teams consisting of Winnebago School District residents with playing fields for practice sessions and games. The Winnebago School District and Winnebago Park District League Sponsored Teams will be given first priority over scheduling conflicts.

POLICIES:

1. A fee of \$10 per practice per time slot for fields 1, 2, 4, & 5 will be charged, this fee will help to offset the cost of maintaining the fields. A fee of \$15 per practice per time slot for Field #3. Fields are reserved on a month by month basis. All fees must be paid for the entire month before the first practice.
2. Refunds will only be issued if the Park District cancels a reserved field time, or if another team requests and uses the cancelled time slot.
3. The Park District will take field reservations for the scheduling of practice sessions beginning on March 1st each year.
4. The first date of practice will be April 1st each year. Those wishing to begin practice prior to this date may use the fields on a first come first serve basis.
5. Fields will be scheduled on a month by month basis. We will begin taking reservations for each month beginning the 1st of the previous month. Fields will then be assigned by the 15th of the previous month.
6. Teams will be limited to 2 reservation days per week with a maximum 75-minute practice sessions. Teams are highly encouraged to reserve only what they need.
7. Teams may schedule their practice time longer and complete warm up or closing sessions to the side of their designated field as long as it does not interfere with the teams who have a reserved field slot.
8. Games will take precedence over practice sessions. Extra time will be blocked for field preparation as games begin. Teams are expected to stay off fields that have been lined for a game.
9. The Park District reserves the right to make changes and cancellations due to weather conditions.
10. Any changes (cancellations, postponements, rescheduling) needed for practices and/or games will need to be verified through the Park District Office.
11. A Master Schedule of Field Reservations will be posted on the WPD website and emailed to all of the coaches involved.

Revised March 1, 2020