

Winnebago Park District
Meeting Minutes 12 December 2025

- Call to Order- 6:03 PM
- Pledge of Allegiance
- Roll Call- Michael, Greg, Brad, Lindsay, Gina (Director)
- Approved 10 November Minutes
- Reviewed Treasurer Report and Bills
 - a. Discussed Budget.
 - i. 98% of budget incoming, 114% of budget expenditures
 - ii. Next year should be more in line
 - iii. Budget passed for next year
 - iv. Levy ordinance approved
- Public Comment- N/A
- Correspondence- N/A
- **Directors Report-**
- K/1 ball wraps up Saturday. We had 5 teams. Hunter Bell did a good job as our park representative at the games.
- Co-oping with Pec for 2 / 3 bball. 2/7 - 3/14 game dates. Need refs - checking w/HS coaches.
- AS bball 1/10 - 2/28. We have one 4th grade girls team; two 4th grade boys teams, two 5th grade girls teams; two 5th grade boys teams, one 6th grade boys team. Our host dates so far are 1/10 and 1/24 to avoid interfering with 2nd/3rd dates but I've requested a third date and we can move 2 / 3 to Simon. With the need to be at WPD Saturday events during the upcoming basketball seasons, I will flex some time.
- Volunteers needed to ref 2nd/3rd games and also for AS games - gate/concessions. Also need clock keepers.
- Flag Football. Moving ahead. Determining best time to run a season based on weather, field availability, etc. Submitted application and background check. Working on getting insurance COI to them, as requested.
- Creating timeline for spring soccer registration, assessments and coaching clinic
- Never got on the school wifi - sent a follow up to John on 10/3/25
- Bathrooms are winterized. Soccer and tennis nets are down, garbage cans away, bases capped, truck in shed and all machines treated with Stabil winterizer fluid. Reel hoses/knobs being replaced

- CivicPlus transition is starting. We've had our kick off call and first training session. Plan to start using it when we open Tball and CP registrations since those are lighter loads as we continue to learn the process.
- Gina, Jamie, Eric and Hunter all got CPR certified which will help us abide by the school's requirement that a certified park representative be on site at all park activities held on school property.
- First communication regarding BagOlympics sent out to prospective businesses. Response has been minimal but it's very early. Concerns about manpower to help successfully launch.
- WPD office will be closed for winter holidays on Wed, 12/24 and Thur, 12/25. I'll be taking a couple days off over the holiday break, most likely 12/23 and 12/30.
- New IParks invoice - \$7295. They've updated their process so everyone is on the same cycle, renewing in January.
- Increasing all program fees 10% in 2026. We are also going to add an option to save by registering before a set date and/or charge a late registration fee to try to avoid all the late registration requests we receive on a regular basis. Still working on camp fee increase.
- Pilates instructor/trade of service. Not able to reach a mutually beneficial agreement.
- New Business
- Old Business-
 - a. Discussed strategic plan
 - b. Homework for next meeting- develop a SWOT analysis for the park district
- Executive Session- Established goals for director for next year
- Adjourned- 7:10